BACKGROUND

Uganda Wildlife Authority (UWA) is a semi-autonomous agency under the Ministry of Tourism, Wildlife and Antiquities. UWA was established in 1996 and is managed in accordance with the Wildlife Act Cap 200.

The Mission of UWA is: “To conserve, economically develop and sustainably manage the wildlife and protected areas of Uganda in partnership with neighboring communities and other stakeholders for the benefit of the people of Uganda and the global community.

UWA, an equal opportunity employer wishes to recruit a high caliber, self-motivated and result oriented Ugandan nationals to fill the Positions below.

JOB TITLE: BOAT/FERRY OPERATOR/COXWAIN
DEPARTMENT: CONSERVATION
SALARY SCALE: UWA 09
DUTY STATION: FIELD BASED
REPORTS TO: WARDEN TOURISM
SUPERVISES: DECKHAND
VACANCIES: ONE (1)
AGE LIMIT: NOT ABOVE 45 YEARS

CONTRACT DURATION: FOUR (4) YEARS RENEWABLE

MAIN PURPOSE OF THE JOB

To operate marine vessels in safe and effective manner and ensure the safety of passengers on board

DUTIES AND RESPONSIBILITIES

(i) Anchor and de-anchor the vessel.
(ii) Operate and steer the boat/ferry.
(iii) Ensure safety of passengers, properties and vehicles on board
(iv) Keep and maintain records and log books/sheets for all trips.
(v) Routine checks of fuel / oil and other working tools.
(vi) Maintain the vessel in a good mechanical condition and ensure its cleanliness
(vii) Report any observed navigational hazards to immediate supervisor.
(viii) Follow safety procedures in order to ensure the protection of passengers, cargo, and vessels.
(ix) Issue directions for loading, unloading, and seating in boats.
(x) Performing other related duties assigned by a supervisor

PERSONS SPECIFICATIONS

QUALIFICATIONS:

a) A valid driving permit class I.

b) Should possess an O Level Certificate of Education and a Certificate in Marine operations from a recognized Institution.

c) Must have completed six months course in Marine Rescue and swimming, crowd management and passenger safety.

EXPERIENCE:

Should have at least three (3) years in operating and maintaining boats/ferries.

COMPETENCES:

Proven ability to manoeuvre water vessels under different weather conditions
Good customer care.

JOB TITLE: BUS DRIVER
DEPARTMENT: FINANCE AND ADMINISTRATION
SALARY SCALE: UWA 09
DUTY STATION: UWA HEADQUARTERS BASED
REPORTS TO: TRANSPORT OFFICER/WARDEN ENGINEER MECHANICAL
SUPERVISES: NONE
VACANCIES: ONE (01)
AGE LIMIT: NOT ABOVE 45 YEARS
CONTRACT DURATION: FOUR (4) YEARS RENEWABLE
**MAIN PURPOSE OF THE JOB**

Responsible for driving Organizational vehicles, ensuring their safety and routine maintenance

**DUTIES AND RESPONSIBILITIES**

i. Keep the assigned vehicles free from damage and in good running condition.

ii. Ensure that the vehicle is clean consistently.

iii. Ensure that the vehicle is always parked in a proper and safe condition prior and during use, and accept responsibility to promptly report any damage or mechanical malfunctions that exist.

iv. Drive the vehicle as instructed.

v. Ensure the vehicle is well serviced.

vi. Ensure the safety of its passengers and contents

vii. Prepare monthly and periodic reports on vehicle status and recommendations for repair and maintenance.

viii. Comply with Traffic Regulations and procedures.

ix. Keep and have safe custody of the vehicle documents and keys.

x. Ensure that the vehicle is fueled at all times, have correct levels of lubricants and that tyres have the recommended pressure level at all times.

xi. Carry out any other official duties assigned by their supervisor from time to time and any other legible responsibility as assigned to them by their superiors.

**PERSONS SPECIFICATIONS**

**QUALIFICATIONS:**

a) Should possess either O or A-level school certificate with at least 4 passes at O level.

b) A valid Driving Permit minimum class CM & DM.

c) A copy of a Certificate of good conduct is required.

**EXPERIENCE:**

Should have at least three (3) years of accident free proven experience with a reputable Organization.

**COMPETENCES:**

i. Time management

ii. Professionalism

iii. Planning, organising and coordinating

iv. Customer care

v. Ethics and integrity

vi. Concern for quality and standards

vii. Time management
JOB TITLE: DRIVER

DEPARTMENT: FINANCE AND ADMINISTRATION

SALARY SCALE: UWA 09

DUTY STATION: UWA HEADQUARTERS/FIELD BASED

REPORTS TO: TRANSPORT OFFICER/WARDEN ENGINEER MECHANICAL

SUPERVISES: NONE

VACANCIES: TWENTY TWO (22)

AGE LIMIT: NOT ABOVE 45 YEARS

CONTRACT DURATION: FOUR (4) YEARS RENEWABLE

MAIN PURPOSE OF THE JOB

Responsible for driving Organizational vehicles, ensuring their safety and routine maintenance.

DUTIES AND RESPONSIBILITIES

(i) Keep the assigned vehicles free from damage and in good running condition.
(ii) Ensure that the vehicle is clean consistently.
(iii) Ensure that the vehicle is always parked in a proper and safe condition prior and during use, and accept responsibility to promptly report any damage or mechanical malfunctions that exist.
(iv) Drive the vehicle as instructed.
(v) Ensure the vehicle is well serviced.
(vi) Ensure the safety of vehicle passengers and contents.
(vii) Prepare monthly and periodic reports on vehicle status and recommendations for repair and maintenance.
(viii) Comply with Traffic Regulations and procedures.
(ix) Keep and have safe custody of the vehicle documents and keys.
(x) Ensure that the vehicle is fueled at all times, have correct levels of lubricants and that tyres have the recommended pressure level at all times.
(xi) Carry out any other official duties assigned by their supervisor from time to time and any other legible responsibility as assigned to them by their superiors.
PERSONS SPECIFICATIONS

QUALIFICATIONS:

a) Should possess either O or A-level school certificate with at least 4 passes at O level.
b) A valid Driving Permit minimum class CM.
c) A copy of a Certificate of good conduct is required.

EXPERIENCE:

Should have at least three (3) years of accident free proven experience with a reputable Organization.

COMPETENCES:

a) Time management
b) Professionalism
c) Planning, organising and coordinating
d) Customer care
e) Ethics and integrity
f) Concern for quality and standards
g) Time management

JOB TITLE: MECHANIC

DEPARTMENT: FINANCE AND ADMINISTRATION

SALARY SCALE: UWA 10

DUTY STATION: FIELD BASED

REPORTS TO: WARDEN ENGINEER - MECHANICAL

SUPERVISES: NONE

VACANCIES: ONE (1)

AGE LIMIT: NOT ABOVE 45 YEARS

CONTRACT DURATION: FOUR (4) YEARS RENEWABLE

MAIN PURPOSE OF THE JOB

To ensures that PA fleet, plants and equipment are well serviced and in good running condition.
DUTIES AND RESPONSIBILITIES

(i) Repair and maintain UWA vehicles, motorcycles, equipment and machines aiming to vehicle/equipment functionality and longevity
(ii) Keep daily records of the work done.
(iii) Ensure that all tools issued from the stores are used, cleaned and returned after use to the stores.
(iv) Inspect vehicle engine and mechanical/electrical components to diagnose issues accurately.
(v) Schedule future maintenance sessions and advise drivers on good vehicle use.
(vi) Repair or replace broken or dysfunctional parts and fix issues (e.g. leaks)
(vii) Provide accurate estimates (cost, time, effort) for a repair or maintenance job.
(viii) Maintain equipment and tools in good condition
(ix) Keep logs on work and issues
(x) Perform any other duties as assigned from time to time by the supervisor

PERSON SPECIFICATIONS

QUALIFICATIONS:

Should possess good Certificate in Mechanics or Motor Vehicle mechanics from a recognized institution.

Possession of valid driving permit.

COMPETENCES:

a) Ability to work in a team
b) High interpersonal and customer care skills
c) Ability to work under pressure and respond quickly to emergency situations
d) Ethics and integrity
e) Concern for quality and standards
f) Time management
JOB TITLE: PLUMBER

DEPARTMENT: FINANCE AND ADMINISTRATION

SALARY SCALE: UWA 10

DUTY STATION: FIELD BASED

REPORTS TO: WARDEN ENGINEER - CIVIL

SUPERVISES: NONE

VACANCIES: ONE (1)

AGE LIMIT: NOT ABOVE 45 YEARS

CONTRACT DURATION: FOUR (4) YEARS RENEWABLE

MAIN PURPOSE OF THE JOB
To undertake general plumbing work and ensure efficient water systems in UWA estates

DUTIES AND RESPONSIBILITIES
(i) Fix broken water pipes and ensure no leakages in the water supply system
(ii) Manage the PA water system and ensure efficient water usage
(iii) Install sewage systems and ensure their maintenance.
(iv) Support the Warden Engineer Civil to prepare BoQs for Plumbing works in the CA.
(v) Support Warden Engineer Civil to conduct technical assessment and evaluation of plumbing works
(vi) Cleaning water tanks and pipes.
(vii) Perform any general duties assigned to him/her by the supervisor.

PERSONS SPECIFICATIONS

(i) QUALIFICATIONS:
Must have a good Technical Certificate in plumbing from a recognized Institution.

(ii) COMPETENCES:
  a) Should be able to work long hours.
  b) Must be punctual and physically fit.
  c) Must have swimming skills and be able to work in an aquatic environment.
  d) Must be trustworthy
  e) Must be able to communicate
JOB TITLE: MACHINE OPERATOR

DEPARTMENT: FINANCE AND ADMINISTRATION

SALARY SCALE: UWA 09

DUTY STATION: FIELD BASED

REPORTS TO: WARDEN ENGINEERING

SUPERVISES: SPANNER BOY

VACANCIES: THREE (03)

AGE LIMIT: NOT ABOVE 45 YEARS

CONTACT DURATION: FOUR (4) YEARS RENEWABLE

MAIN PURPOSE OF THE JOB
Operate equipment in safe and effective manner in order to minimize the risk of injury, property damage or loss of life.

DUTIES AND RESPONSIBILITIES:
(i) Operating heavy-duty machines such as wheel loaders, bull dozers, folk lifts and graders in safe and efficient way.
(ii) Maintaining machine logbook and movement records according to regulations.
(iii) Undertaking minor service and repair of plants / machines.
(iv) Ensures compliance with the national road safety and traffic regulations while on duty.
(v) Making regular checks of plants/machines to ensure cleanliness and serviceability.
(vi) Ensure safety and secure parking of equipment
(vii) Performing any other official related duties assigned by the supervisor.

PERSONS SPECIFICATIONS

QUALIFICATIONS:

a) Relevant craft certificate or UCE with relevant experience.
b) Should possesses driving permit of either class G or H.
COMPETENCES:

a) Proven ability to operate heavy duty equipments
b) Planning, organising and coordinating
c) Communication
d) Ethics and integrity
e) Concern for quality and standards
f) Accountability
g) Time management

JOB TITLE: TRUCK DRIVER
DEPARTMENT: FINANCE AND ADMINISTRATION
SALARY SCALE: UWA 09
DUTY STATION: FIELD BASED
REPORTS TO: TRANSPORT OFFICER/WARDEN ENGINEER MECHANICAL
SUPERVISES: NONE
VACANCIES: EIGHT (08)
AGE LIMIT: NOT ABOVE 45 YEARS
CONTRACT DURATION: FOUR (4) YEARS RENEWABLE

MAIN PURPOSE OF THE JOB

Responsible for driving Organizational vehicles, ensuring their safety and routine maintenance

DUTIES AND RESPONSIBILITIES

i. Keep the assigned vehicles free from damage and in good running condition.
ii. Ensure that the vehicle is clean consistently.
iii. Ensure that the vehicle is always parked in a proper and safe condition prior and during use, and accept responsibility to promptly report any damage or mechanical malfunctions that exist.
iv. Drive the vehicle as instructed.
v. Ensure the vehicle is well serviced.
vi. Ensure the safety of its passengers and contents
vii. Prepare monthly and periodic reports on vehicle status and recommendations for repair and maintenance.
viii. Comply with Traffic Regulations and procedures.
ix. Keep and have safe custody of the vehicle documents and keys.
x. Ensure that the vehicle is fueled at all times, has correct levels of lubricants and that tyres have the recommended pressure level at all times.
xi. Carry out any other official duties assigned by their supervisor from time to time and any other legible responsibility as assigned to them by their superiors.

PERSONS SPECIFICATIONS

QUALIFICATIONS:

a) Should possess either O or A-level school certificate with at least 4 passes at O level.
b) A valid Driving Permit minimum class CM and CH.
c) A copy of a Certificate of good conduct is required.

EXPERIENCE:
Should have at least three (3) years of accident free proven experience with a reputable Organization.

COMPETENCES:

i. Time management
ii. Professionalism
iii. Planning, organising and coordinating
iv. Customer care
v. Ethics and integrity
vi. Concern for quality and standards
vii. Time management
Application Procedure: Suitable candidates should send their application with a detailed Curriculum Vitae bearing contacts of three (3) competent referees, a daytime telephone contact, copies of academic documents and relevant appointment letters to the address below:

The Executive Director  
Uganda Wildlife Authority  
Plot 7 Kira Road Kamwokya  
P.O. Box 3530, Kampala Uganda

Hand deliver to the Conservation Area nearest to you i.e. Headquarters, Lake Mburo (Minekye), Kidepo Valley (Geremeh), Murchison Falls (Mubako), Kibale (Isunga), Queen Elizabeth (Katunguru), Mt. Elgon (Mbale) and Bwindi Mgahinga (Buhoma).

APPLICATION DEADLINE:  
All applications should reach the address above by 26th March 2021 at 5.00 pm.

The Job Advert can be accessed from the UWA website below;  
http://www.ugandawildlife.org and UWA notice boards.

NOTE:  
1. Applicants are required to attach valid driving permits and copies of the required academic documents only i.e., (Certificates and Transcripts including O and A level).
2. Academic documents for the successful candidates will be vetted and background checks conducted before they are considered for appointment into the Authority.
3. Only shortlisted candidates will be contacted. Please note that any form of lobbying will lead to automatic disqualification.
4. All appointments shall be subject to a probationary period of not less than six months and subsequent confirmation in service will be based on satisfactory performance of the individual.

EXECUTIVE DIRECTOR  
UGANDA WILDLIFE AUTHORITY